**Development Opportunity Risk Assessment for [XXXXX]**

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| **Risk** | **Danger** | **Mitigation** | **Attachment?** |
| ***Strategic Risks*** |
| 1. Out with the scope of our Strategic Plan | H/M/L/None | Written note of rationale for pursuing this opportunity | 🞏 |
| 2. Does not fit with our culture and values | H/M/L/None | Action to seek shared understanding with purchaser | 🞏 |
| 3. Adverse publicity | H/M/L/None | Identify and document relevant issues/risks | 🞏 |
| ***Contractual Risks*** |
| 4. There is no written contract | H/M/L/None | Agree written understanding with purchaser  | 🞏 |
| 5. There is no guarantee of income | H/M/L/None | Action plan for building on existing infrastructure/contract(s) | 🞏 |
| 6. Costing is based on insufficient evidence | H/M/L/None | All assumptions made are clearly documented | 🞏 |
| 7. There is no transparent award process | H/M/L/None | Action to seek clarity on the award process | 🞏 |
| 8. Insufficient intelligence regarding the contracting body and environment | H/M/L/None | Gather strategy documents and intelligence regarding existing providers | 🞏 |
| 9. No shared vision with commissioner | H/M/L/None | Action to seek clarity on the vision for the service | 🞏 |
| ***Operational Risks*** |
| 10. Unknown service model / staff structure | H/M/L/None | Identify a partner; existing infrastructure in place | 🞏 |
| 11. Insufficient expertise in the service model | H/M/L/None | Documented service delivery plan | 🞏 |
| 12. No existing staff to transfer to this service | H/M/L/None | Action Plan for transferring skills | 🞏 |
| 13. Unable to recruit sufficient/ key staff | H/M/L/None | Action Plan for temporary measures  | 🞏 |
| 14. There is insufficient staff resource to deliver this opportunity  | H/M/L/None | Risk analysis of existing services; recruitment action plan | 🞏 |
| 15. The referral pathway is unclear / unrealistic | H/M/L/None | Identify and document relevant issues/risksAction to seek shared understanding with purchaser | 🞏🞏 |

This service [add brief description]

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| **Risk No** | **Comment** |
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Risk Assessment prepared by [enter colleagues involved in the process] on [enter date].